



MISSISSIPPI STATE DEPARTMENT OF HEALTH

The Office of Human Resources at the Mississippi State Department of Health is accepting applications for **Human Resource Generalist II** positions. These positions are general Human Resources positions involving personnel actions, recruitment and selection, classification and compensation, performance review, and the organizational chart. The positions will require efficiency, organization skills, and a high attention to detail. They will also require a high level of confidentiality and excellent communication and customer service skills as you will serve a liaison between Human Resources and other agency divisions and employees.

The minimum qualifications are typically a bachelor's degree and 3 to 5 years of experience. Preference will be given to applicants with experience with SPAHRS, MAGIC, and NeoGov. A working knowledge of MSPB policies and procedures and the state's Variable Compensation Plan preferred.

To apply send your resume to recruitment@msdh.ms.gov with **HR Generalist II** in the subject line.

MSDH is an Equal Opportunity Employer.